19 31

# Department of Excise

OFFICE [illegible]

STATION [illegible]

R No. 1261

1261 R/6K

Dated 5.6.31

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Establishment. Mangalore Circle - Clerk

Damodaran P.P. Anti-rabic treatment

& Extra-leave and appointment

8 MAY 1931

Copy of West Coast Asst. Commissioner's B.R.437/31 dated 30-4-31 to the Deputy Commissioner, Southern Division.

ABK.441 3817

Establishment - Padmanabha M - acting clerk - appointment - sanction - requested.

Under rule 3(iii) of Appendix No.28 Madras Financial and Account Code, clerk P.P. Damodaran of Mangalore circle was granted leave by me in my D.No.661/31 dated 5-4-31 (copy submitted to Deputy Commissioner) one month's casual leave to undergo Antirabic treatment at the Government Head Quarter Hospital at Mangalore from 20-3-1931.

As the Inspector, Mangalore circle, wanted a substitute in his place very badly, I transferred one clerk from Kasaragod circle to Mangalore circle, keeping the post vacant in former circle vide my D.No.587/31 dated 30-3-31. But, when the Inspector Kasaragod circle also pressed for a substitute, my only alternative was to entertain a hand in the vacancy of clerk P.P. Damodaran and post him to Kasaragod circle - vide my D.No. 709/31 dated 9-4-31. This substitute (Padmanabha) worked in the vacancy from 11-4-31 to 19-4-31 A.N. and was discharged on 20-4-31 F.N. when Damodaran joined Mangalore circle.

I request that necessary sanction with reference to orders in appendix No.28 Madras Financial and Account Code Volume II para 4 on page 200 may kindly be obtained for the entertainment of the substitute. It is not possible to draw the pay for this substitute in any other arrangement, as there is no other vacancy for the period anywhere in the Sub Division.

/True Copy/

R.C.R. 583/31

Copy submitted to the Commissioner of Excise, Madras.

2. According to rule 4 of Appendix No.28 Madras Financial and Account Code, the period of absence up to one month may, under the orders of Government, be treated as extra leave on full average pay not debitable to his leave account and not as casual leave, if the absence of such Government servant makes it necessary for a substitute to be appointed. Necessary sanction may be obtained from

from the Government

Office of the Deputy Commr.
of Excise Southern Divn.
Coimbatore, Dated 5-6-1931

For Deputy Commissioner,
Southern Division.

MK/6-5.

C.F. 16—20,000—19-11-29.

DRAFT FOR APPROVAL.

**Enclosures.**

Despatch No.

When given to fair copying

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When despatched

**Office.**

(Register No. 3817 a/3 dated

From

*Subject.*

Establishment. Padmanabhan M - acting Clerk. Promotion to P.P. Damodaran. Grant of extra leave on full average pay - Sanction. Requested.

Ref

Under rule 3 (iii) of Appendix No 28 of the C.P.W. Code II, clerk P.P. Damodaran of the Manjeshwar & was granted one months Casual leave from 20.3.1931 on medical certificate. When the need for a substitute was much felt in the Manjeshwar S.O. a clerk from the Kasaragod S.O. was appointed for the post. On account of pressure of work in the Kasaragod S.O. an acting clerk (M. Padmanabhan) was appointed from 11.4.31 in the vacancy caused by the absence of Clerk P.P. Damodaran

on Casual Leave. He accep
Clerk was discharged on
A.N. 31 F.N. after the Memorandum
Clerk issued duly.

It is not possible to
trace any file in which
in any other correspondence
the date of the Casual
is not found. The Casual
Leave rule 331 of Appendix
8 of M.F.H.B. Vol II. The
Courts request that Govt
may be moved to accord
sanction, in which the period
absence by the Clerk P.P.
Ahmad Khan, under-trial
prisoner may be treated as
on full average pay. It is
desirable to ... accord
sanction for the appointment
of the Sub-Clerk from 11-A-1931

The Secretary
Govt of the Punjab

C.D. 3817 a/31.

Establishment. Padmanabhan M - ag. Clerk. Appointment. Sanction Requested.

Please see the letter below from the D-C. S-A.

It is requested that the leave asked for may be obtained to treat orders of Govt may be granted to Clerk P.P. Damodaran of the Mangalore P. as extra leave on full average pay.

The facts of the case are as follows:—

Clerk P.P. Damodaran of the Mangalore P. was granted one month Casual leave from 20.3.1931. to undergo anti-rabic treatment under rule (iii) of Appendix 28 of the M.P. & T.C. Vol II. The D. Mangalore P. proceed for a substitute and a clerk was transferred to the Mangalore P. from Kasargod P. to keep the post vacant in the latter P. The D. Kasargod too proceed for a substitute and no one has to be appointed for the vacancy. Clerk M. Padmanabhan was appointed from 11.4.31 and he worked till 19.4.31. in the vacancy caused by the absence of clerk P.P. Damodaran on leave. The ag clerk was discharged on 20.4.31 on

the return of the permanent clerk from leave.

It is stated that there is no other candidate for the period in the sub division in which the officiating clerk may be shown to have acted. It is requested that sanction of Govt. may be obtained to treat the case handed by the clerk as extra leave on full pay owing for the entertainment of the substitute.

Under rule 3 (iii) of Appendix 28 of the M.T. D.A.C. Vol II, the period of absence of the permanent clerk undergoing authorised treatment has to be treated as extra leave on full pay under the orders of Govt. if the absence entails the appointment of a substitute.

The D.C. & the A.C. request that sanction orders of Govt. may be obtained on the circumstances have to be treated. for extra leave.

as explained & it is a question of treating a short period of 9 days (11 to 19 4/31) as extra leave on full average pay not debitable to the permanent clerk's leave account

3/5 PS 13/5

Draft orders for approval

15.5.31

16.5.31

Cal 14/5

ABKARI

Received 3rd 193 Registered 193

OFFICE OF THE ACCOUNTANT OF EXCISE 4-JUN-1931 MADRAS

*Abstract.*

**Excise - Establishment - Mangalore circle - Clerk Damodaran P.P. - Anti-rabic treatment - Grant of extra leave and appointment of substitute - sanctioned.**

REVENUE DEPARTMENT.

G.O. No. MS 1161 dated 30th May 1931.

READ the following paper:—

ENCLOSURES.

No.

From the Commissioner of Excise, C.R.No.3817 Abk/31 dated 16th May 1931

ORDER:

In the circumstances reported, the Government sanction the proposal of the Commissioner of Excise that the period of one month from 20th March 1931 to 19th April 1931 during which P.P.Damodaran, clerk, Mangalore Excise circle, was undergoing anti-rabic treatment, should be treated as extra leave on ½ full average pay, not debitable to his leave account. They also sanction the appointment of a substitute in his place from 11-4-31 to 19-4-31 both days inclusive.

(By order of the Government, Ministry of Education and Excise)

H.R.Pate
Secretary to Government.

To the Commissioner of Excise.
To the Accountant-General, through Finance department.
To the Finance Department.

Forwarded.
(By order)

Superintendent.